



20106 - East of England Ambulance Branch

RISK ASSESSMENT FORM

Assessor's Observation Sheet

Work place / work activity inspected – Bedford Hospital South Wing MS site)

Date 06/06/2007

Assessment undertaken by (name) June Felstead / Brenda Palfreman (Unison)
Phil Costello (Medical Services)

Signed

Date of assessment review One year from the Date of Inspection

Overview of Area / Item to be Assessed

This site is a room within the Hospital.

There is no area to house the vehicles they are parked outside the main Out Patients Department of the hospital

We were told approximately 22 staff work from this site.

There were no Medical Services policies on site, i.e. Health and Safety policy, Manual Handling policy, Lone Worker policy.

We were informed that staff were to be issued with handbooks in the near future.

Observations List hazards, unsafe practices and good practice	Action to be taken (if any) List any immediate, short, medium or long action required	Priority Low, Medium, High
<u>GENERAL AREA</u>		
Electrical items require testing Fridge, kettle microwave etc	Arrange for testing	High
No fire blanket	Fit fire blanket	High
There are two rooms and they double as office, rest room, kitchen and control centre.	Re-site staff to appropriate site with adequate facilities	High
No lockers are provided for staff		
There is a smoke alarm in place		
No fire extinguishers	Provide fire extinguishers	High
The control centre work stations require work station assessments, by an appropriate person	Arrange for assessments to be carried out	High
No foot rests or arm rests for computer work	Provide appropriate equipment for work stations	High
BHAPS polices still in situ	Arrange for a BHAPS (EOE) representative to remove them	Low